



Office of the City Clerk

Weekly Report – for Week Ending December 16, 2016

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

Candidate petition filing closed on December 7 for the March 2017 election with 90 petitions filed. Of those, 77 have qualified as sufficient and 3 are under review. Filing fee receipts totaled \$21,300.

The City anticipates resuming the election process for the May 2017 runoff election. Preparations have begun. The County will hold an all affected Cities, City Clerk meeting in early January to review questions about the March election consolidation.

Records Management

A researcher from the Getty reviewed archived files pertaining to the Walt Disney concert Hall and the Sister City relationship between Los Angeles and Berlin.

Systems

As of this week, City departments can now request records destruction services online using the new E-form.

In preparation for the neighborhood council elections, staff is developing an algorithm to determine voter and candidate eligibility based on location information provided during registration.

Issue(s)

A very large, 500-page attachment to an e-agenda caused the system to lock up last Friday. The issue is currently being mitigated with the system vendor.

Upcoming

Council recess begins December 16, 2017 and runs through January 6, 2017. Council's first meeting back will be Tuesday, January 10, 2017.